

CITY OF PITTSVILLE
Council Meeting Minutes
Tuesday, November 15, 2016
6:00 p.m. – Council Chambers

Meeting was called to order by Mayor Dale Nichols.

Aldpersons Present by Roll: Stephanie Durrant, Jerry Jensen, Rose Martin, Duane Tritz and Robert Wolff. Zebulon Zorman came in at 6:10p.m.

Also Present: Chris Solatycki-DPW, Dale Zawislan-Police Chief, Mike Voss, MSA and Rodney Figueroa.

Motion by Jensen, seconded by Martin, to approve council minutes of October 18, 2016. Motion carried.

Mike Voss was not present for personal appearance, council moved to reports.

Reports presented: Clerk/Treasurer's Reports, Finance 10/19/16, Committee of the Whole 10/26/16, Finance 10/27/16, Personnel Committee 11/2/16, Police Commission 11/8/16, Water/Sewer Minutes and Reports 11/9/16, Police Reports and Street Superintendent Reports. The mayor asked to pull the street reports to discuss the tree removal quote received from Arbor Vantage. Chris reported the estimate from Earth was about the same. Alliant was here 2 years ago to top off trees and they come every 6 years. Arbor's estimate would be \$475.00 less if cleanup is not included. Aldp. Durrant asked to pull finance minutes to question wages. The committee had decided on the overtime option for the clerk's position rather than meet the federal wage minimum. Motion by Jensen, seconded by Tritz to approve the reports as presented. Motion carried.

Mike was present to discuss the Jefferson Street/Third Ave project. Substantial completion was completed per the agreement. The council set Tuesday, December 20th at 5:30 p.m. for the special assessment public hearing on this project. The meeting shall be held ½ hour before the December Council meeting. The mayor questioned the pavement height compared to the curb. Mike will check out all of the concerns by the final walk through of the project.

Mike presented the MSA Amendment #2 for this project in the amount of \$7,482.00 due to an additional 91.25 hours spent on site for construction. This figures to a 22% overage. The council asked for figures from the original bids and the final costs. Mike will present this at the December meeting and the council will decide on the Amendment at this time. The clerk will compile comparison figures also and have them for the council. Aldp. Tritz needed to leave the meeting.

The council reviewed the 5 year CIP. It was presented to W/S and they made a couple of changes. The cost of the handrail on the west side of the Municipal Building needs to be checked and the amount assigned to the third drainage item on page 1. The plan will be available at the December meeting for approval.

The first readings were done for Ordinances #02-2016 (Outside Consumption) and #03-2016 (Junk Yard Regulations). The second and final readings will be done at the December council meeting. All ordinances are available in the office of the City Clerk/Treasurer for viewing.

Motion by Wolff, seconded by Martin to approve the attorney agreement. Motion carried.

Tree removal in the construction area was approved under the street report and the road dip on the north end of Fourth Avenue was repaired today.

The council discussed and approved Capital Projects in the amount of \$37,590.63. Motion by Wolff, seconded by Jensen to approve \$37,590.63 for the designated capital projects with \$14,590.63 for ditching. Motion carried.

Aldp. Martin received a complaint regarding the 10minute parking sign on the Post Office corner. It was asked if it could be moved farther to the west. It is all cement there, so Chris will talk with Palmer Concrete for help with moving the sign post.

Martin was also asked if the city could purchase a leaf sweeper. The council discussed and decided it was not cost effective at this time.

MSA checked on a purchase price for LED Solar pedestrian crossing signs. The cost was over \$9,000.00 not including installation. Chris had received an estimate of \$15,000 installed. It is on our capital improvement plan for the year 2022.

Motion by Wolff, seconded by Jensen to approve closing Monroe Street East of Hey 80 on December 10th for Christmas in the Center and approved the decorations on the gazebo. Motion carried.

The council discussed the operator license applications presented. Motion by Jensen, seconded by Martin to approve a 6month provisional license for Sherriann Weis, with another background check required before renewal. Approved operator licenses for Jared Scholzen, Todd Parker, Jennifer Thur, and Peter Petersen. Operator's license for Cassidy McLennan was denied due to the background check and not completely filling out the application. Motion carried.

Under communication, Aldp. Wolff Shared a picture of the property at 8257 Jaskson Street. The hole in the roof is currently tarped and Attorney Gamoke is working with the progress. There will be a Special Council and public hearing on Monday, November 28th at 5 pm to set the tax levy. The Police Committee will hold police chief interviews on Tuesday, December 6th starting at 5:00p.m.

Motion by Durrant, seconded by Jensen to approve and pay vouchers #16913 through #16996 as presented. Motion carried.

Motion to adjourn by Jensen, seconded by Durrant. Motion carried and the council meeting was adjourned.

**Tami Hahn
City Clerk/Treasurer**