

**CITY OF PITTSVILLE
WATER & SEWER COMMISSION
WEDNESDAY, JANUARY 11, 2017**

The meeting was called to order at 5:00 p.m. by Chairman John Becker.

Members present: Deana Becker, Duane Tritz, Jerry Masephol, and Jerry Jensen
Also present: Paul Veldman, Utility Director; and Dale Nichols, Mayor

Motion by Jerry J. to approve the minutes from the December 14, 2016 Water/Sewer meeting as presented. Second by Deana B. Motion carried.

The attached proposal from HydroCorp was presented. Motion by Jerry J. to approve the HydroCorp contract for 3 years as presented. Second by Duane T. Motion carried.

The attached proposal from Civic Systems for a utility billing upgrade was presented and discussed. There were some concerns raised last month regarding the cost of training and what other municipalities our size were using. Sue S. was informed by Civic that we have had this system for 13 years and it would soon be obsolete. They also stated we would only be charged for training hours that we used. Many clerks use Workhorse and the others use Civic; but whatever system they use, they were happy with it and costs were comparable. Any municipality that was using Classic was upgrading to Clarity. After further discussion, motion by Jerry M. to approve the utility billing upgrade to Clarity as presented. Second by Jerry J. Motion carried.

The attached operational and quarterly pumpage reports were presented and discussed. There were parts from an impeller from a booster pump that were found in a check valve. Another example of the aggressive nature of the water and treatment needed. The pumpage report numbers were very good this quarter. Paul reported that private lateral inspections were done this past summer in accordance with the CMOM. It was found that 2 residences (with the same owner) had problems—one was leaking and full of roots and the other residence has a septic system which now has a lateral into that property. According to our ordinance, the owner would have 90 days after contact to hook up to our sewer. Paul has a letter drafted and ready to send to the owner, but it was the consensus of the Commission to wait until the 90 days will lead into better weather to dig.

The Mayor asked the Commission if there would be any concerns if Dollar General were to open a store at the corner of 4th Avenue and Hwy 80. There is water and sewer available in the street by that property. The Commission would be very supportive of the store at that location.

Motion by Jerry M. to pay water vouchers #9923-9933 and sewer vouchers #6394-6401. Second by Deana B. Motion carried

Motion by Jerry J. to adjourn. Second by Duane T. Motion carried and the meeting was adjourned.

Submitted by,



Sue Shute
Deputy Clerk/Treasurer