

**CITY OF PITTSVILLE**  
**Council Meeting Minutes**  
**Thursday, February 16, 2017**  
**6:00 – Council Chambers**

Meeting called to order by Mayor, Dale Nichols.

Present: Alp. Jerry Jensen, Rose Martin, Duane Tritz, Robert Wolff and Zebulon Zorman. Stephanie Durrant was absent.

Also Present: Linda Sherwood, Diane Neve, Scott Borgman, Mike Voss, MSA, Chris Solatycki, and Chief Zawislan.

Motion by Jensen, seconded by Martin to approve the council minutes from January 17, 2017. Motion Carried.

Motion by Jensen, seconded by Tritz to move the Riverside Park Event up on the agenda. Motion carried. Linda Sherwood and Diane Neve were present to discuss a concert in the park. They have applied for a community grant so the plans are contingent upon grant approval. Some of the plans and specifics were discussed for Saturday, June 17, 2017. The council agreed that there should no problem for them to host a concert. Diane has an event policy application, will fill it out and return it when she has an approval on the grant.

Mike Voss was present to discuss the MSA update. He reminded the council that Act 257 requires a standing Joint Review Board (JRB) to annually meet by July 1<sup>st</sup>. Mike will be in contact with the clerk for assistance and to make sure the deadline is met. The EPA approved a ten year grace period for municipalities, such as Pittsville, for phosphorus compliance. Permitting will be required along with the preliminary and final phosphorus compliance plans. This is a two year process. There is a cost to the variance. The city will be required to pay for every pound of phosphorus discharged above an effluent concentration of 0.2 mg/l.

The following reports were presented: City Clerk/Treasurer's report, CDA minutes from 1-18-2017, Water/Sewer Treasurer's report and minutes from 2-8-17, Police and Street Superint. reports. Aldp. Tritz asked to pull the CDA minutes for clarification on the phase II environmental study at 8161 Jefferson Street. The mayor noted that approving the reports does not approve the water debt payment or the plow purchase in the Street Superintendent report. The mayor asked for two additional plow bids. Motion by Wolff, seconded by Martin to approve reports as presented with the two exclusions. Motion carried.

Mike Voss presented the 5 Year CIP. Aldp. Tritz questioned the ditching behind Hay Creek. The weather has not been accommodating for the project this winter. Aldp. Jensen will contact the Wesley's for permission to walk through the ditching area. Interested parties will be informed and an investigative meeting will be posted. Mike was asked to start the drainage projects in the CIP at the south and work north and to move the skate

park to “2022 & beyond”. Mike should have the final CIP available at the next Water/Sewer meeting.

Motion by Wolff, seconded by Martin to approve Mayor Nichols and Aldp. Jerry Jensen as the city representatives to the JRB. The council asked for the JRB to meet in May, if the annual audit is available at that time. Motion carried.

Motion by Wolff, seconded by Martin to set Wednesday, April 19, 2017 for an employee communication session. The session shall begin at 4:30pm and run for 15 minute intervals in alphabetical order to include all full and part time employees. This will be a Committee of the Whole open discussion period. Motion carried.

Aldp. Martin found a new sign alternative to set out by the school crossing area and will have a price estimate for the next council meeting.

Motion by Jensen, seconded by Tritz to approve the advance loan payment in the amount of \$104,022.47 from the water department on the Jefferson Street Project loan. Motion carried.

The mayor would like to set up a new state trust fund for his pay to accumulate for a specific reason. He asked the council to think of some worthy reasons. This will be on the March agenda.

The council reviewed a cost comparison report between a part time officer and a majority time officer.

The clerk was asked to register Duane Tritz for an Infrastructure finance workshop.

Motion by Jensen, seconded by Tritz, to approve payment of the vouchers presented, #17221 through #17287. Motion carried.

Motion by Jensen, seconded by Wolff to convene into closed session pursuant to State Statute 19.85 (1) c -Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Roll call: Durrant-absent, Jensen-yes, Martin-yes, Tritz-yes, Wolff-yes, Zorman-yes. Motion carried.

Council reconvened into open session.

Motion to adjourn by Wolff, seconded by Tritz. Motion carried.

Tami Hahn  
City Clerk/Treasurer