

CITY OF PITTSVILLE
REORGANIZATION Meeting Minutes
of the Common Council
Tuesday, April 18, 2017 – 6:45p.m.

Meeting was called to order by Mayor Dale Nichols.

Present: Alp. Michelle Abel, Jerry Jensen, Rose Martin, Duane Tritz, Robert Wolff and Zeb Zorman.

Also present: Officer Duerr, Rodney Figueroa, Diane Neve and Linda Sherwood.

The council reviewed and discussed the REI-Environmental Site Investigation Proposal. Motion by Tritz, seconded by Wolff to enter into a professional services contract with REI engineering in the amount of \$6454.00 contingent upon receiving a letter from the DNR, stating that we need to proceed. Aldp. Wolff asked for REI to provide a Certificate of Insurance and his questions answered regarding the information on lab results and method of sampling. Motion carried.

Motion by Jensen, seconded by Tritz to approve Resolution #2017-04: Resolution Designating Public Depository and Authorizing Withdrawal of County or City Monies and Official Designated Newspaper. Motion Carried.

The council held the first reading on Ordinance #01-2017. Discussion followed. The second reading shall be held at the May meeting.

Diane Neve and Linda Sherwood were present to update the council regarding the Concert in the Park on July 8th. It was found that tamper resistant devices need to be installed on the electric panels in the park. Aldp. Wolff said he will make sure this is done.

Motion by Martin, seconded by Jensen to approve one summer help position. From Memorial Day to Labor Day. 20-25 hours per week. Motion carried.

The council reviewed and discussed a letter received from Scott and Pam Thiel. After discussion, Tritz made a motion to approve a \$500.00 payment payable to the Thiels, upon the completion of demolition of the partially torn down building at 5338 Second Avenue. This amount will be taken from contingency. Motion carried.

Motion by Wolff, seconded by Martin to approve the 6-month liquor license for the Pittsville Lions concession stand.

The council was given an update on the potential raze order at 8257 Jackson Street. Officer Duerr drafted a letter to the property owners directing them to make the required repairs. Officer Duerr will draft another letter and send it certified.

Mayor's appointments included Aldp. Abel to replace Stephanie Durrant where she had been appointed. Also, Liz Knutson to the Zoning Board of Appeals due to take the place left open due to Annette Minor's death and David Soderberg was appointed to the Water/Sewer commission vacancy. Motion by Tritz, seconded by Wolff to approve the Mayors appointments by Resolution #2017-03: A Resolution approving the 2017 Mayor's Appointments to Committees, Commissions and Boards. Motion carried.

All resolutions and ordinances are available in the office of the City Clerk Treasurer for viewing.

Jensen nominated Aldp. Rose Martin as council president. Nominations were closed. Motion by Jensen, seconded by Abel to approve Rose Martin's nomination as Council President. Motion carried.

Board of Review members remain the same as last year. The Mayor, Aldp. Tritz, Sue Shute and Clerk, Tami Hahn. The Open Book and BOR will be held on Monday, May 8, 2017.

The Mayor read the Governor's and Mayor's Proclamations, proclaiming May 7-May 13, 2017 as Municipal Clerks Appreciation Week.

Reminder that Arbor Day program will be held on this Friday, April 21st at 10:00am. in Riverside Park.

On May 12th , there will be a bird count for a Bird City event.

Rodney Figueroa, school district superintendent, was present to inform the council that Officer Duerr has completed the Red Cross CPR and AED training so he now may be a trainer. This was a joint venture between the school district and city. Also, the Panther Community Fitness Center will be opening soon. The annual cost will be \$216/annually which is only \$18.00/month

Motion to adjourn by Abel, seconded by Tritz. Motion carried and the meeting was adjourned.

**Tami Hahn
City Clerk/Treasurer**