

**CITY OF PITTSVILLE  
WATER & SEWER COMMISSION  
WEDNESDAY, JUNE 14, 2017**

The meeting was called to order at 5:00 p.m. by Chairman John Becker.

Members present: Deana Becker, Duane Tritz, Dave Soderberg and Jerry Jensen

Also present: Paul Veldman, Utility Director; Dale Nichols, Mayor

Motion by Duane T. to approve the minutes from the May 10, 2017 meeting. Second by Jerry J. Motion carried.

There was no MSA update, but Paul Veldman reported that he received from Mike Voss the alum dosage for the phosphorus chemical removal and will work with Hawkins our chemical supplier. Our permit requires this to optimize our plant this year. The starting dosage will be about 3.7 gallons/day. The alum will make the sludge on the bottom of the lagoon more compact. Paul will get prices for the alum for the next meeting.

Discussion was held regarding the auditor's recommendations for a simplified water rate increase and a sewer rate analysis (see attached minutes). Sewer revenues have been impacted negatively since BSF has stopped sending to us and the question remains if or when they will return. Other issues impacting sewer revenues in the future include the phosphorus limits and maintenance such as UV bulb replacement. This topic will be on the next month's agenda, and Sue S. will gather such information as what impact a rate increase could have on a customer's quarterly bill and sewer revenues.

Duane T. mentioned the pickup getting a dent in the side of it recently and would like a procedure in place that an employee would perform an inspection (walk around) before driving a vehicle not normally used by them. Paul will get a couple estimates to repair the dent. Jerry J. mentioned the log used at the bus garage before they use the bus in the morning and again at night. We will check with the bus garage to get an example of their log and figure out a form for us to use. This will be put on next month's agenda.

Duane T. would also like to see the employees use cut-resistant gloves when using something breakable and considers the safety of the employees paramount. Paul doesn't feel it necessary and would be more clumsy to handle the bottles with them. We can have a pair of gloves handy if any employee should choose to use them.

The well abandonment at the Lippert property was discussed. The trees are down, the area is exposed, and we are waiting for Dave Haupt. Because it is not our property, we have to have a well driller finish it. We are still waiting on Dave Haupt to look for more water as well. John B. will have a look at his maps since Paul thinks we should still continue the search as we would need to secure a site possibly outside the city limits.

The attached private well permit was presented for approval. Motion by Duane T., second by Deana B., to approve the private well permit for Arlen Scheunemann for 5 years. Motion carried.

The attached operational report was presented and discussed. The battery backup was installed at the main lift station after the lightning strike, and we are waiting on the bill to submit to the insurance adjuster. Paul also presented the attached CMAR and reported we received all A's on the wastewater treatment plant collection system and operations. Motion by Jerry J. to accept the 2016 CMAR. Second by Duane T. Motion carried.

Motion by Jerry J. to approve water vouchers #10015-#10036 and sewer vouchers #6453-6466. Second by Deana B. Motion carried.

Motion by Jerry J. to adjourn. Second by Duane T. Motion carried and the meeting was adjourned.

Submitted by, Sue Shute/Deputy Clerk/Treasurer