

CITY OF PITTSVILLE
Council Meeting Minutes
August 15, 2017
6:00 p.m. - Council Chambers

Meeting called to order by Mayor, Dale Nichols.

Alders Present: Michelle Abel, Jerry Jensen, Rose Martin, Duane Tritz, Robert Wolff, and Zebulon Zorman arrived at 6:15.

Also present: Joe Wilhelm, Jerry Minor, Nathan Pezewski, Larry Wolff, Mike Voss, MSA, Chief Duerr, Chris Solatycki, Director of Public Works and Randy Fochs.

Motion by Jensen, seconded by Abel, to approve the council minutes from July 18, 2017. The mayor noted that he continues to work on a razed platform for Riverside Park. Motion carried.

Motion by Martin, seconded by Jensen to move mini golf up on the agenda. Motion carried. Joe Wilhelm was present to discuss setting up a portable 9 hole mini golf course in the green space. A portable course would take ½ hour to pick up and move if needed. He would prefer the green space across from the café for its central location. Joe would provide all the maintenance and upkeep including mowing the grass while his course is there. He currently does not have a plan available but will provide one at the September council meeting. He will provide supervision over the course and will carry liability insurance.

Motion by Wolff, seconded by Martin to move the Fire Dept. Resolution #2017-06 up on the agenda. Motion carried. Chief Minor, Larry Wolf and Nathan Pezewski were present to ask the city to act as the fire dept.'s municipal sponsor for a retirement/pension plan with the Horton Group. Motion by Tritz, seconded by Wolff to approve the City of Pittsville to act as the municipal sponsor in order for the Pittsville Volunteer Fire Dept. to participate in the state pension plan with VFIS. Motion includes the approval of Resolution #2017-06, a resolution to participate in the Wisconsin Length of Service Award Program. Motion carried.

Motion by Wolff, seconded by Tritz to move donated use of the community hall up on the agenda. Motion carried. Randy Fochs was present to ask the council to donate the community hall again this year for PACT to perform a benefit play. The stage would be set up 2 weeks before Thanksgiving and the play would be held the first two weeks in December. Motion by Tritz, seconded by Able to allow PACT to use the hall for a benefit play at no cost. Motion carried.

Mike Voss was present to provide the MSA update. Earth has one punch list item remaining to complete and they are waiting on American Asphalt. The Jefferson Street/Third Ave project assessments are set and the public hearing shall be on September 6th at 6pm. Motion by Jensen, seconded by Martin to move Jefferson Street/Third Avenue Assessment up on the agenda. Motion carried. Council consensus was to keep the assessment variables comparable to the Jackson Street assessment process. After council discussion, the motion was made by Jensen, seconded by Wolff to set the assessment payment time frame to 5 years, the same as the Jackson Street Project and the interest rate to 1% over the Heritage Bank Project Loan set at 3.68%. Motion carried.

Motion by Wolff, seconded by Jensen to move the Sewer Rate Increase up on the agenda. Motion carried. The last sewer rate increase was 12 years ago. The new phosphorus compliance limits set by the state is a major factor for the increase. Motion to approve will be included with the approval of the water/sewer minutes.

The following reports were presented: City Clerk/Treasurer's Reports, CDA minutes from 7/25/2017, Committee of the Whole-Personnel from 8/2/2017, Water/Sewer Treasurer's Reports and Minutes from 8/9/17, Police Report and Street Superintendent. Aldp. Wolff asked to pull the street report to discuss the insurance dividend the city received. The insurance company recommends using this dividend for safety purposes. Motion by Jensen, seconded by Wolff to divide the dividend between Streets, Utility, Police and Clerk departments. Motion carried. Motion by Jensen, seconded by Martin to revisit the handicap port-a-potty for Riverside Park in the Spring. Motion carried. Motion to approve reports as presented by Jensen, seconded by Wolff. Motion carried.

The welcome sign on the north end of Fourth Avenue is completely down. Chris is completing a DOT permit to allow the welcome sign to be placed on the property facing Hwy 73. Motion by Martin, seconded by Abel to proceed with the permit process. Motion carried.

The mayor gave an update on 8257 Jackson Street. The latest word is that the property has been referred to the finance company's property preservation committee. Our attorney has recommended a court order requiring the house to be razed. The mayor agreed. 30 days to level the home and fill in the foundation is in agreement with the council. Motion by Jensen, seconded by Tritz to approve the city attorney to proceed with a raze order for the house only, not the garage. Motion carried. The clerk was asked to obtain attorney's advice to publish and post a notice seeking bids from qualified contractors to have the house razed. Said qualified contractor would be required to provide proof of contractor liability insurance with the city listed as a certificate holder.

The council reviewed the current golf cart ordinance. Motion by Jensen, seconded by Martin to change the language in Ordinance 42-257 Golf Carts Item (d) Vehicle Liability Insurance: "meets a minimum coverage of \$50,000.00 per occurrence" and "to display proof of insurance coverage at the time of annual registration." The motion includes a suspension of the 1st and 2nd readings, with the changes to take effect immediately. Roll call: Abel-yes, Jensen-yes, Martin-yes, Tritz-yes, Wolff-yes and Zorman-yes. Motion carried.

The council discussed the donation of land on Fourth Street. Drainage issues need to be resolved before improvement can be built. Concerns were made that this one lot may be too small for a duplex. Motion by Tritz, seconded by Jensen to approve Resolution #2017-07, A Resolution approving the donation of land. Motion carried.

Motion by Jensen, seconded by Abel to approve a 6 month temporary operator's license for Jaymes Droste. If there are no further violations at the end of 6 months, a regular license shall be issued. Motion carried.

Motion by Wolff, Seconded by Martin to post a no parking sign on the east side of First Avenue in front of Founders Cemetery. Motion carried.

Under communication, Chris was asked to continue to work on the east outside wall of the library. Mildew continues to be a problem. He also was directed to brush out the ditch behind Hay Creek Pallet. Aldp. Jensen shall contact the property owners. Reminder, for the Public Hearing on Jefferson St/3rd Ave curb assessments will be held on Wednesday, Sept. 6, 2017 at 6:00pm at the Community Hall.

Motion by Jensen, seconded by Tritz to approve the payment of bills #17790 through #17850. Motion carried

Motion by Tritz, seconded by Abel to move into closed session pursuant to State Statue 19.85 (1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Roll call: Abel-yes, Jensen-yes, Martin-yes, Tritz-yes, Wolff-yes and Zorman-yes. Motion carried.

Decision in closed session was to add language to the cell phone policy to include all city owned property, while in operation, not just vehicles.

An equipment/vehicle log sheet shall be placed on the Sept. council agenda. Samples will be available for review.

Motion to adjourn by Zorman, seconded by Wolff. Motion carried and the August Council Meeting was adjourned.

Tami Hahn, City Clerk/Treasurer