

**CITY OF PITTSVILLE**  
**Council Meeting Minutes**  
**Tuesday, September 19, 2017**  
**6:00 p.m. - Council Chambers**

Meeting called to order by Mayor, Dale Nichols.

Present: Alp. Michelle Abel, Jerry Jensen, Rose Martin, Duane Tritz, Bob Wolff and Zebulon Zorman.  
Also present: Kevin Whipple, Trent Minor, Mike Voss, MSA, Randy Fochs, Amy Bartlett, Danielle Hall, Shannan Mason, Bonnie Cullen, Chief Duerr and Chris Solatycki.

Motion by Jensen, seconded by Martin to approve the August 15, 2017 council minutes. Motion carried.

Motion by Tritz, seconded by Wolff to move the Proposed Wood County Lot Split up on the agenda. Motion carried. Kevin Whipple was present to represent the county in asking the city if there would be interest in receiving the 55' width strip of land that extends from Hwy 80 into the parcel. The mayor said his preference is to handle it as an easement instead of a donation. The county would still have access off of Third and Fourth Avenues. Council agreed.

Motion by Tritz, seconded by Wolff to move the Cooperative Recycling Agreement up on the agenda. Motion carried. Trent Miner was present to obtain approval for the Cooperative Agreement between Southwest Wood County Recycling Board and the City of Pittsville. This required annual agreement adds an additional \$750.00 to our recycling grant. Tire recycling is tentatively planned for October. Motion by Wolff, seconded by Martin to approve the Cooperative Recycling Agreement between the Southwest Wood County Recycling Board and the City of Pittsville. Motion carried.

The following reports were presented: City Clerk/Treasurer's Reports, Public Hearing from 9/6/2017, Water/Sewer Treasurer's report and minutes from Sept. 13, 2017, Police Reports and Street Supt. Reports. Motion by Tritz, seconded by Wolff to approve the reports as presented. Motion carried.

The mayor explained his recommendation to the council to lower the Jefferson Street/Third Ave. curb and gutter linear cost per foot from \$7.5428 to \$6.6123. He deducted MSA's assessment preparation cost of \$3,500 from the calculation because it was not figured in on the 2003 Jackson Street's curb and gutter assessment. He feels this would make the charge more comparable and consistent between the two projects. Motion by Jensen, seconded by Wolff to approve the assessment rate on the Jefferson Street/3rd Ave project at \$6.6123 per linear foot. Motion carried with Aldp. Tritz voting in the negative.

Mike Voss stated that he and Chris were meeting with Dan DeBoer this Thursday on the Jefferson Street project to review final items that are to be completed before payment is approved. Residents asked for these items to be completed before they pay their assessments.

Randy Fochs was present to thank the council for making the hall accessible to PACT. Unfortunately, plans have changed and they are unable to perform a play in December.

The mayor updated the council on the ditching area behind HayCreek Pallet. Three spots were marked to clear out brush and dead trees. They felt GPS elevation shots are needed to verify the extent of the ditching project and available "fall" for draining.

The mini golf course update was tabled until the interested party is in attendance.

The property owner at 8157 Main Street previously inquired about a junk yard permit but is currently not in compliance. Aldp. Zorman said that the outline for a permit is very clear and specific. There is only one permit available and the property needs to be in compliance by a certain date. The consensus of the council was to set January 1<sup>st</sup> as the date the property's fence needs to be in compliance. A citation shall be issued if the property owner is not in compliance by this time.

The city attorney has served the parties involved with the property at 8257 Jackson Street. Proposals shall be sought for demolition work. Bid proposals will be advertised for next week.

Representatives from the local soccer club were present to voice their disappointment from when they hosted a soccer tournament at Riverside park last year. They thought they should have been approached by the city and told of the damage to the baseball fields and given the chance to correct the situation. They wanted to make sure that if they were accused of something, they could represent themselves and would have liked the opportunity to fix it before it went on public record that the soccer club caused damage to something. The council asked them to come back in January if they were interested in using Riverside park for a soccer tournament in 2018.

The council reviewed samples of vehicle inspections. Chris was asked to use the information from the samples to make up an inspection sheet for city vehicles and to have it available at the next meeting. Council asked to include who uses the equipment, times and to call the clerk's office if damage is found.

Motion by Jensen, seconded by Tritz to approve Resolution #2017-08, Exempting the City from County Library Tax. Motion Carried. Resolution #2017-08 is available in the City Clerk-Treasurer's office.

Motion by Wolff, seconded by Wolff to approve the 2018 Fire Dept. and Ambulance contracts. Motion carried.

Motion by Able, seconded by Martin to set Trick or Treating hours from 5:30pm to 8:00p.m on Halloween, Tuesday, October 31<sup>st</sup>. Motion Carried.

Aldp. Wolff reported that foresters will be conducting aerial surveys of our tree canopy and the city will receive an all inclusive tree inventory.

The mayor presented Chief Duerr with a plaque recognizing his appointment to the City of Pittsville's Police Chief position.

Chief Duerr reported that the substitute crossing guard has resigned and George Duerr is stepping in on a volunteer basis when needed.

Motion by Jensen, seconded by Wolff to approve payment of bills #17851 through #17959. Motion carried.

Motion by Abel, seconded by Martin to go into closed session. Roll call vote: Abel-yes, Jensen-yes, Martin-yes, Tritz-yes, Wolff-yes, Zorman-yes. Motion carried and the council convened into closed session pursuant to Section 1985.1 (c), to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdictions or exercises responsibility.

No action required from closed session.

Motion to adjourn by Jensen, seconded by Wolff. Motion carried and the September Council Meeting was adjourned. Tami Hahn, City Clerk/Treasurer