

**CITY OF PITTSVILLE**  
**Council Meeting Minutes**  
**Tuesday, November 21, 2017**  
**6:00 p.m. – Council Chambers**

Meeting was called to order by Mayor Dale Nichols.

Present by Roll: Michelle Abel, Jerry Jensen, Rose Martin, Duane Tritz and Robert Wolff. Zebulon Zorman's position is vacant due to Zeb moving out of the city. He had submitted a letter of resignation. Also Present: Chris Solatycki-DPW, Jeremy Duerr-Police Chief, Mike Voss, MSA, Diana and Dan Schooley and Joe Cepress.

Motion by Jensen, seconded by Abel to approve council minutes from October 18, 2017. Motion carried. The ordinance exception to allow animals as fair projects in non-agricultural zoned areas shall be visited next month.

Motion by Tritz, seconded by Martin to move gun regulations in the city limits up on the agenda. Motion carried. Diana and Dan Schooley were present to ask the council to allow guns during deer season on city parcels containing 20 or more acres on the outskirts of the city limits and permit required. Diana said the restriction of no guns in city limits is frustrating for residents and depreciates their property values. Alderperson Tritz suggested shot gun only. Shooting in a stand at a required height was also suggested. Chief Duerr was asked to investigate what other municipalities allow. Motion by Jensen, seconded by Tritz to postpone the decision of allowing the shooting of guns in certain areas within the city limits until next month. Motion carried.

John Becker was present to address the council regarding the council's intent to examine the savings and efficiencies of combining the duties and offices of the DPW and Utility director. John did not feel this would be a cost savings for the city. He said that 17 years ago when the two positions were combined it was a different time with simpler water and sewer systems, we put out half the water of what we do today, we receive double the amount of sewage and both the federal and state governments have increased their reporting demands. It was too much for one person then and would be now also. The city attorney had recommended to look at it over the next six months and the council will take what John discussed under consideration.

The council reviewed the reports presented: Clerk/Treasurer's Reports, Finance minutes from 10/25/17 & 10/30/17, Water/Sewer Minutes and Reports from 11/8/17, Police Reports and Street Superintendent Reports. Aldp. Tritz asked to pull the water/sewer minutes. He was unable to attend the meeting, but asked for it noted in these minutes that the utility personnel did not trespass on private property by televising sewer laterals. It is within the water and sewer commission's rights and responsibility to investigate premises supplied with service for the purpose of inspection or for the enforcement of the utility's rules and regulations. He is afraid a precedence has been set. Tritz disagrees with the decision to pay half of the repair to the laterals. The mayor asked if the council felt 50% was a fair split. Jensen said in this instance it was, but from now on when a problem is found, inform the property owner right away and have them cover the repair. Motion by Tritz, seconded by Wolff to approve the reports. Motion carried.

Two bids and a proposal were received for the demolition of the house at 8257 Jackson Street. The mayor's recommendation to the council was to consider the two bids first and if neither is acceptable then consider the proposal. The mayor discussed his concern with asbestos especially with the recent problems that the last demolition in town encountered. He conferred with the city attorney after speaking with a representative from the DNR asking if the city would be held responsible for investigation and abatement. The answer from the DNR was very uninformative, but said it was not the

law that city would be required. Joe Cepress said that he spoke with Mark Davis from the DNR and he said that as long as it is a residence and all the material is put into dumpsters and hauled to a land fill there would not be an issue. The bid from Joe Cepress was for \$19,103.38 and from Earth was \$19,700.00. The amounts were more than what the mayor had expected. There is the possibility that the city would not recapture the amount, but will try and get back what they can. The proposal from Dennis Dupee was for \$8,675.00. His proposal did not include the dumpsters or hauling to a land fill. Joe estimated this cost to be just over \$3000.00. Joe was unable to view the basement and it may not take 700 yards of sand which would lower his price. He will only charge the amount it costs him.

Aldp Tritz said that the bid and proposal were two different formats. The proposal does not fit the required format. His question is if razing the home is the answer then the decision is between the two bids. Joe asked if the 30 days could start once the utilities are disconnected. He has done projects in the past where the utility companies held up a project. Motion by Jensen, seconded by Wolff to accept Joe Cepress' bid for \$19,103.38. The time limit commences when utilities are disconnected. Jensen amended the motion to say not to exceed \$19,103.38, Wolff agreed and seconded the motion amendment. Motion carried.

Initial site investigation at 8161 Jefferson Street was completed but information not available.

Mike Voss was present to discuss the MSA update. Mike recommended not to extend the completion date with a change order for the Jefferson Street project if the council is looking for liquidated damages. Mike will send a letter to Earth informing them of the cost we have into the driveway repair and we will charge the additional cost as liquidated damages, if not done by June 15<sup>th</sup> additional liquidated damages shall be charged. Motion by Jensen, seconded by Martin to take \$120 from Contingency for the invoice received from Wilke Excavating for the additional gravel. Motion carried.

The council discussed the Event Policy. It was agreed that if the hall is rented, the Event Policy should not be required as an additional application and charge. The clerk will call the Wood County Health Dept to ask about the required permit needed for selling food to the public. Motion by Tritz, seconded by Martin to approve the final format of the Events Policy with changes included. Motion carried.

Motion by Jensen, seconded by Wolff to not fill the alderperson vacancy. Aldp. Tritz's concern was the difficulty it may pose for maintaining a quorum, four is needed for a quorum. Motion carried.

The council reviewed the 2018 budget proposal. The public hearing and special council will be held Monday, November 27<sup>th</sup> at 5pm.

Aldp. Wolff presented a graph of economic measures for the State. Wood county is the second highest county in terms of job loss. He pointed out that any new business should not be discouraged, on any terms, for our area. The state average for the labor force is .60% and Wood County is -18.4%. The state average for jobs is 7.0% and Wood County is -8.9%.

The mayor proclaimed the month of December 2017 as Lions "We Serve" month.

The mayor met with two representatives from the DOT. Hwy 80 is scheduled for repavement the summer of 2023. The council will need to consider what the city will do with the parking lanes. It is estimated that the lanes will cost \$25,000-\$55,000. Any utility maintenance, such as new manhole covers will need to be covered by the utilities. If larger utility projects are needed, the DOT is willing to coordinate with the utility. There will be another meeting in the near future.

The council reviewed the ordinance modification to include "Televising of sewer laterals shall be done with every road construction project". Motion by Tritz, seconded by Jensen to add the verbage as a new section (d) under Sec. 44-34. Motion carried.

**Motion by Wolff, seconded by Martin to waive the first and second reading of this ordinance to take effect immediately. Motion carried.**

**Chris reported to the council that the city will receive \$32,150.17 for this cycle of LRIP funds. This is the largest amount the city has ever been eligible for. This, in addition to the last cycle when we received \$7,607.10, totals \$39,757.36. The project funds need to be used by 2021. No sooner than July 1<sup>st</sup> of 2019. There are additional funds under MSID which has a minimum grant of \$250,000. Chris and Mike will look into this grant to check eligibility for the Monroe Street, west of Hwy 80, project. The funds may work into the 2023 Hwy 80 repavement.**

**Motion by Wolff, seconded by Jensen to grant permission to close Monroe Street East of Hwy 80 for the Christmas in the Center celebration from Noon-6pm on Saturday December 2<sup>nd</sup>. Motion carried.**

**Motion by Wolff, seconded by Jensen to waive the Events Policy fee for Christmas in the Center, a non-profit civic event. Motion carried.**

**Motion by Jensen, seconded by Abel to approve the South Wood County Humane Society Agreement for 2018. Motion carried.**

**Motion by Jensen, seconded by Abel to approve operator's licenses for Rachel Nanstad and Matthew Carlson. Motion carried.**

**Under communication, Aldp. Abel announced that the Pittsville Food Pantry will be looking for temporary and possible permanent new space. They are interested in the two office rooms the city has vacant. This was asked to be placed on the December agenda.**

**Motion by Tritz, seconded by Martin to approve the bills presented from #18052 through #18097. Motion carried.**

**Closed session was not entered into.**

**Motion to adjourn by Jensen, seconded by Tritz. Motion carried and the council meeting was adjourned.**

**Tami Hahn  
City Clerk/Treasurer**