

CITY OF PITTSVILLE

Council Meeting Minutes

Tuesday, March 20, 2018

6:00 p.m. - Council Chambers

Meeting called to order by Mayor, Dale Nichols.

Alderspersons present: Michelle Abel, Jerry Jensen, Rose Martin, Duane Tritz and Robert Wolff.

Also present: Jake Hahn, Jeff Masephol, Chris Solatycki, DPW and Chief Duerr.

Jake Hahn introduced himself as a candidate for the District 8 Wood County Board of Supervisor's position for the April 3rd Spring Election.

Jeff Masephol was present to ask for consideration to open a portion of Hwy 80 and County Trk E for ATV/UTV travel. Motion by Wolff, seconded by Martin to move the discussion up on the agenda. Motion carried. The council reviewed Sec. 42-254, ATV Routes, of the ordinances. Jeff asked for Hwy 80 from Second Street to Hwy 73 and County Trk E from the Yellow River Bridge to Park Road and to use the city posted speed limits. Motion by Jensen, seconded by Wolff to consider this the first reading of the ordinance. A second reading of the ordinance with the proposed changes shall be on the April agenda. Motion carried.

Motion to approve the minutes from February 21, 2018 by Martin, seconded by Wolff. Motion carried.

The following reports were presented for approval: City Treasurer's Reports, Personnel from March 13, 2018, Water/Sewer Treasurer's reports and minutes of March 14, 2018, Police Reports and Street Superintendent Reports. Aldp. Tritz asked to pull the Street Reports to clarify the condition of the community hall after the rental of DU. The council approved the July 4th carnival to start using Riverside Park on Friday, June 29th and by consensus, the council approved Chris to hire summer help for 24-30 hours per week. Under the Police report, Aldp. Martin asked Chief Duerr the status of hiring the new part time position. Chief Duerr is waiting on the background checks. Motion to approve the reports as presented by Wolff, seconded by Abel. Motion carried.

The house is now removed at 8257 Jackson Street and the foundation is filled in.

The personnel committee decided to add verbiage to the personnel manual and required ride along waivers in all the city vehicles. Motion by Wolff, seconded by Martin to approve the change in the personnel manual under Sec 5.9 (b) to include: the only persons permitted to be transported in a City vehicle are those involved in City or Police business with an express purpose for being in a City vehicle, unless a waiver agreement is signed. Said agreement shall be available in each City vehicle and shall include a two hour time limit for the passengers. Motion carried.

The council reviewed and discussed the Water/Sewer Commission recommendation to add verbiage in Ordinance Sec 44-22 (b) (2) to take out "long life water main" and add "electrical conductive material". Motion by Jensen, seconded by Tritz to consider this as the First reading. Motion carried.

Motion by Abel, seconded Martin to require \$50.00 security deposits for all gatherings at the Community Hall, effective immediately. Motion carried.

Motion by Wolff, seconded by Jensen to approve the updated "Compliance Assurance Plan". Motion carried.

Motion by Jensen, seconded by Martin to approve ditching on Sixth Avenue. Motion carried.

Motion by Martin, seconded by Abel to approve the city covering the cost of one port a pottie for June 30th at the green space. Motion carried.

Motion by Jensen, seconded by Wolff to approve the Pittsville Fire Dept Gathering License for the steak feed at the Community Hall on April 4, 2018. Motion Carried.

Motion by Jensen, seconded by Martin to approve the Operator's licenses for Jennifer Helmer, Kayla Allen and Jessica Zahn. Motion Carried.

By consensus, the council decided to have employee communication sessions after the new council is elected. Preferably a committee of the whole meeting in June.

Motion by Wolff, seconded by Tritz to approve lending out the requested community hall items to the Pittsville Area Community Theater for their benefit dinner theater after a required \$100 security deposit is received. Motion carried.

Motion by Tritz, seconded by Jensen to approve the appointment of Mary Buffington to the library board. Motion carried.

Motion by Martin, seconded by Jensen to approve Check #18390 to #18445, Feb. 22, 2018 through March 20, 2018. Motion carried.

Motion by Jensen, seconded by Tritz to adjourn. Motion carried.

(Ordinances are available in the office of the City Clerk/Treasurer for viewing and are available on the City's website).

**Tami Hahn
City Clerk/Treasurer**