

**CITY OF PITTSVILLE**  
**Council Meeting Minutes**  
**Wednesday, May 16, 2018**

The City Council meeting was called to order at 6:00p.m. by Mayor Nichols.

Alderpersons present were: Michelle Abel, Mark Darr, Jerry Jensen, Rose Martin, Dennis Todd, and Robert Wolff.

Also present were: Jake Hahn, Rodney Figueroa, John Downs, Chief Duerr and Chris Solatycki.

Motion by Jensen, seconded by Wolff, to approve the Final and Reorganizational Council Minutes from 4/18/18. Motion carried.

Jake Hahn, Wood County Supervisor, was present to discuss the plans of the Wood County Highway shop in Pittsville. He said that the county intends to sell the shop and retain the salt shed. A grater will be kept in a proposed lien to and have it plugged in. They hope this will keep the grater available when needed. He encourages the council to contact him with any questions as they may arise.

Rodney Figueroa was present to share information with the council regarding the new state funded safety grant. Initial hopes were to use some of the funds to cover the cost of a School Resource Officer (SRO). However, he learned that the grant money will not be allowed to hire personnel. He shared a vast amount of safety features that will be covered with the grant funds. Mr. Figueroa asked if the council would have an interest in supporting Chief Duerr as the SRO. The school would cover training costs and is asking if they could use approximately 3 days a week for 3-4 hours per day of his time. Chief Duerr would have office hours at the school and would be able to leave for any city business if it should arise while he is at school. Motion by Wolff, seconded by Jensen to move the SRO up on the agenda. Motion carried. By consensus, the council supports the SRO, they feel the safety of our children and the community is a priority. Mr. Figueroa will take it to the next school board meeting and it will be placed on the June council agenda.

John Downs was present to discuss the drainage issue with his yard on the corner of Fourth Avenue and Short Street. He has been dealing with it for a number of years, every Spring and after every rain. He reported that there is also an issue with the south side of the Pines Apartments. The water does not drain from the north ditch to the south. He asked if the city could look at both of these areas for any solutions.

The following reports were presented for approval: City Clerk/Treasurer's Report, Infrastructure from April 25, 2018, Board of Review from May 7, 2018, Water/Sewer Treasurer's Report and Minutes from May 9, 2018, Police Report and Street Superintendent Report. Motion to approve the reports by Jensen, seconded by Martin. Motion carried.

The council discussed snow plowing. It was confirmed that the city plow was out along with the county grader (in between breakdowns) with the last snowstorm and other snow falls since we purchased the plow for the 1 ton truck.

The city attorney, William Gamoke, arrived at 6:45pm.

Motion by Wolff, seconded by Darr to approve Matt Ortner to install electrical outlets on two large metal street light poles to hang Christmas decorations. Motion carried.

The mayor and clerk shall work from the Engineering RFP sample received and will have it at the June council to approve.

Motion by Jensen, seconded by Todd to approve the first reading of Ordinance #01-2018, An Ordinance Relating to the Confidentiality of Information about Income and Expenses Requested by the Assessor in Property Assessment Matters in the City of Pittsville. Second reading will be held at the June Council meeting. Motion Carried. Ordinance #01-2018 is available in the office of the City Clerk/Treasurer for viewing. Motion carried.

Chris explained the curb and gutter repair and replacement needed on Engleman Ave. Motion by Jensen to take \$4000 from Sidewalk Repair and \$5890 from Contingency. Motion died for lack of a second. Motion by Martin, seconded by Darr to take \$4000 from Sidewalk Repair and \$5890 from Street Repairs. Motion carried.

Chief Duerr presented quotes for a new squad. After lengthy discussion and specifics weighed, motion was made by Jensen, seconded by Able to approve the purchase of the 2018 Ford Interceptor Utility AWD squad, not to exceed \$44,459.95. Funds are to be taken from the State Trust Equipment Fund. Motion carried. The disposition of the 2010 Impala will be placed on the June agenda.

It was pointed out at the BOR that the assessment level was below 90%. The assessor suggested a maintenance revaluation (no extra cost to the city) either in 2019 or 2020. Motion by Wolff, seconded by Martin to approve the maintenance revaluation when the assessor can fit it in his schedule. Motion carried.

The city received a two week notice from Ken Murray. The mayor recommended to the personnel committee to perform an exit interview and thanked him for his work in the city. Posting the vacancy will be decided in closed session.

The mayor had discussed the disciplinary procedure policy in our personnel manual. He would like to see the policy better clarify and document steps. The city received samples from 3 other municipalities and have referred these to personnel to review, with the attorney's guidance, to incorporate them into the manual. The committee will wait to hear back from the attorney.

Motion made by Jensen, seconded by Todd to waive the event fee for Horsin' Around's Concert and ask for the city to receive a copy of the insurance. Motion carried.

Motion by Abel, seconded by Martin to pay Ck #18532 through Ck #18607 issued from April 18<sup>th</sup> to May 16, 2018 as presented. Motion carried.

Motion by Martin, seconded by Darr to convene into closed session pursuant to State Statue 19.85 (1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Roll vote: Abel-yes, Darr-yes, Jensen-yes, Martin-yes, Todd-yes, Wolff-yes. Motion carried.

Motion by Abel, seconded by Todd to offer the vacant laborer position to the next candidate from the last interviews. If he should reject the position, the city would then post and re-interview. Motion carried.

Motion by Wolff, seconded by Jensen to adjourn. Motion carried.

Tami Hahn, City Clerk  
City Clerk/Treasurer