

**CITY OF PITTSVILLE
WATER & SEWER COMMISSION
WEDNESDAY, JULY 11, 2018**

The meeting was called to order at 5:00 p.m. by Chairperson John Becker.

Members present: Deana Becker, Jerry Jensen and Michelle Abel

Members absent: Dave Soderberg

Also present: Paul Veldman, Utility Director; Mike Voss, MSA; Dale Nichols, Mayor

Motion by Jerry J. to approve the minutes of the June 13, 2018 meeting. Second by Michelle A.
Motion carried.

Mike Voss arrived to discuss the attached agreement with MSA for the Final Phosphorus Compliance Plan and the Variance Application that was tabled at the last meeting. The final phosphorus report is due at the end of the year. Should we decide to apply for the multi-discharger variance, that application will be due at the time of our permit renewal six months later. This variance would go for 10 years (2 permit cycles) as of now. Paul V. stated that he has started introducing alum into the system and our discharge is down to 2.03 mg/l so it is starting to work already. Dale Nichols arrived at the meeting. After further discussion, motion by Jerry J. to approve the attached Final Phosphorus Compliance Plan with MSA in the amount of \$6,500 along with the Variance Application in the amount of \$3,500. Second by Deana B. Motion carried.

The attached estimates for the sewer lateral repairs at the Bill Urban rental and Bonnie Cullen's home were discussed. Pioneer Plumbing came in as the low bid of \$1,850 for both houses, and the proposal was signed by the Mayor, Bill Urban and Bonnie Cullen. The Utility will pay \$925 and Bill and Bonnie will each pay \$462.50. The \$1,000 down payment has been paid and this project will be completed by August 31. The City has replaced the lateral up to the property lines in question. Any changes done on the property now need to be up to code.

After review, motion by Jerry J. to approve the leak adjustment request from the Lions Club in the amount of \$94.92. Second by Michelle A. Motion carried. After review, motion by Jerry J. to approve the leak adjustment request from Josh and Michelle Abel in the amount of \$193.35. Second by Deana B. Michelle Abel recused herself from voting. Motion carried.

The attached operational and quarterly pumpage reports were discussed. The rehab on wells #4 and #7 will begin the week of July 30. The pumpage report is within the limits set by the PSC, but there is still a discrepancy between the water pumped and water billed. The PSC expects some discrepancy, but we are still searching for any possible explanation. Paul will talk with WRWA to use some of their technology to search out a leak.

A question had been raised about the limit that the water/sewer commission has authority to spend without Council approval. According to ordinance, the limit currently is \$10,000 set in 1992. The commission feels this is very outdated with routine well rehabs currently costing about \$20,000. In consideration of rising utility costs, motion by Jerry J. to recommend the Council change the Commission spending limit authority from \$10,000 to \$25,000. Second by Michelle A. Motion carried.

It had been suggested that the City start looking for a replacement for Paul for when retirement comes and to have time to train properly. He suggested putting ads with WRWA and The Municipality journal. This topic will be on the Council Agenda to start the process. John B. stated the importance of having a quality individual with a dedicated interest in the Utility. So many requirements have changed and have been added. It is possible for Paul to be part of the process—he would know specific questions to ask. John B. will be at the Council meeting to address this topic.

The Commission is happy to see John B. at the meeting after back surgery and hope for a complete recovery for him.

Motion by Deana B. to approve water vouchers #10263-#10279 and sewer vouchers #6623-#6635.
Second by Michelle A. Motion carried.

Motion by Jerry J. to adjourn. Second by Michelle A. Motion carried and the meeting was adjourned.

Submitted by,

Sue Shute
Deputy Clerk/Treasurer