

**CITY OF PITTSVILLE**  
**Council Meeting Minutes**  
**August 20, 2018**  
**6:00 p.m. - Council Chambers**

Meeting called to order by Mayor, Dale Nichols.

Alders Present: Michelle Abel, Mark Darr, Jerry Jensen, Rose Martin, Dennis Todd and Robert Wolff.

Also present: Jerry Meyers, Mike Voss, MSA, Chief Duerr and Chris Solatycki.

Jerry Meyers was present to discuss several issues with the council. The first item was the problem with the engine braking south of the city on Hwy 80. Jerry shared a picture that showed the city limit sign right in front of the engine braking sign and the problem might be that the truckers do not see the sign. Chief Duerr said they have been sitting at Ubinger Road trying to catch a semi doing it. Chief also offered additional patrol time there. Alder Darr suggested straightening the city limit sign and move the engine braking sign possibly making it another color and larger. This would need DOT approval. The mayor asked for the Chief to check with other communities for their suggestions. Another problem Jerry and his neighbors are having is with the speed limit signs. He said it goes from 25-35-45 then 55 in front of his house that is still within city limits. He suggests keeping it at 45 mph until the city limits. The DOT requires the mayor petitioning them along with letters from the neighbors then the DOT would investigate and they would have to approve the speed limit sign. Mike Voss also volunteered to inquire with his contact at the DOT. Jerry also shared his frustration with the deer population. Chief has looked into the problem. He has said the area needs to be in an "urban" area list. Pittsville is not on this list. The situation is DNR controlled. The engine braking, speed limits and deer control will be discussed further at the September council.

Jerry Meyers also discussed and shared pictures of the UCC parking lot drainage on the East side of the church. If the church can arrange the project to be done next year, the council could include it in the 2019 budget. It is already in the city's 5 year plan. Jerry Meyers will arrange a meeting with their contractor and Chris Solatycki to get options and estimates.

Mike Voss presented the MSA update. Earth reapplied grass seed and mulch along the Jefferson Street Project. Mike is assisting Paul Veldman with the pilot test to reduce our phosphorus levels at the Waste Water Plant. Motion by Nichols to move the ditching option and estimate for Short/4<sup>th</sup> Avenue up on the agenda. Second by Abel. Motion carried. Mike said both options run drain tile to the west to Hwy 80. Mike prefers the 2<sup>nd</sup> option where the drain tile is run the entire way from the valve box and there is no installation of curb and gutter. This option Mike estimates \$12,575.20, with taking out the estimated engineering. Chris said that Jodi Wilke looked at the project and gave a rough estimate of about \$10,000. Mark Darr questioned if the current ditch grades have been shot, Mike said they have and there is only 2 feet of drop and it would be difficult to get drain tile in there and move it to the creek. Alder Jensen asked for this to be placed on September's agenda.

Monica Hauser, Hawkins, Ash CPAs, was reached through a conference call and reviewed the 2017 audit. The auditors have issued a clean/unmodified opinion on the financial statements. Monica pointed out that both water and sewer have had losses the past two years. Sewer had a

rate increase the 4<sup>th</sup> quarter of 2017 and water had a simplified rate increase of 3% just this 1<sup>st</sup> quarter of 2018. The mayor questioned the requirement of a debt service fund. Monica said that she was required to mention it in the audit. Debt service is budgeted, but the city has never had a running debt service fund. The mayor also touched base with the new law change involving the personal property tax. The legislature has decided to eliminate a large portion of personal property tax by deleting Machinery, tools and patterns. The implications of this will be seen during budget time.

Motion by Jensen to approve the minutes from July 17, 2018. Second by Martin. Motion carried. The following reports were presented: City Clerk/Treasurer's Reports, Minutes from the Joint Meeting with Council, CDA & Planning from 7/18/2018, CDA Minutes from 8/1/2018, Committee of the Whole from 7/23/2018, Personnel from 7/30/2018, Water/Sewer Treasurer's Reports and Minutes from 8/8/2018, Police Reports and Street Superintendent Reports. Motion by Jensen to approve the reports presented. Second by Martin. Motion carried.

The mayor discussed having a spec home built on the donated lot that was donated to the city. He felt the council needs to quantify what they can do. He would like to see both avenues of asking a builder to build a spec and if the school is interest for their curriculum to encourage that also. Motion by Abel to approve the council covenants for the purpose of a spec home of: offering the lot the city already owns, \$35,000 in seed money available interest free until the house sells or up to two years from when the house is finished, if over two years the seed money is due back plus interest of prime +1%, up to a \$5000 rebate based on assessments, house is built within 1 year of receiving the seed money, basement is not required, and a minimum of three bedrooms. Second by Darr. Motion carried.

Chris reported the curb repairs are finished on Engelman Avenue. Previously the motion was to take the repairs out of sidewalk and street repairs, Motion was rescinded by Martin, Darr rescinded his second. Motion to rescind carried. Motion by Jensen to take \$4000 from sidewalk repair and \$6352 from the ditching fund. Second by Martin. Motion carried.

The geographical center of the state project is almost complete. Chris is waiting for school to start to make the new sign. The sign on the island will not be replaced but Chris will move the sign out further from the current bracket. If this doesn't work, he could get a new bracket made. Motion by Wolff to have Chris move the sign from the current bracket by Thursday and the council will take a look and let Chris know if it is ok or if he should get a new bracket made. Second by Darr. Motion carried.

Motion by Wolff to approve the second readings of Ordinances Sec. 26-177 Alcoholic Beverages to change the wording to "any person 14 through 20 years of age" and Sec. 2-332 to increase Expenditures of the Water and Sewer Commission requiring prior approval to \$25,000. Roll call vote; Abel-yes, Darr-yes, Jensen-yes, Martin-yes, Todd-yes and Wolff-Yes. Second by Jensen. Motion carried. All ordinances are available in the office of the City Clerk/Treasurer for viewing.

Motion by Abel to approve a \$500 city participation from contingency in the downtown business sign on Hwy 13/73. Second by Jensen. Motion carried.

**Motion by Jensen to approve the food pantry to place a standard size refrigerator in the space they rent from the city. Second by Martin Motion carried.**

**The council briefly reviewed the employee time logs. The council decided to ask the employees to complete the time logs quarterly.**

**Aldp. Abel announced that the Christmas in the Center date was set for December 1<sup>st</sup>.**

**Motion by Martin to approve the payment of bills #18813 through #18884. Second by Todd. Motion carried**

**Motion by Jensen to move into closed session pursuant to State Statue 19.85 (1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Second by Darr  
Roll call: Abel-yes, Darr-yes, Jensen-yes, Martin-yes, Todd-yes, Wolff-yes. Motion carried.**

**Motion by Wolff to move ahead with the hiring timelines and wage range discussed and decided upon in closed session. Second by Darr. Motion carried.**

**Motion to adjourn by Todd. Second by Wolff. Motion carried. Meeting was adjourned.**

**Tami Hahn, City Clerk/Treasurer**