

**CITY OF PITTSVILLE  
FEE SCHEDULE  
June 2020**

<b>Chapter 2. Administration</b>	<b>Fee Amount</b>
Processing checks made payable to City and returned for insufficient funds	\$35.00
Assessment requests	25.00
Assessment requests (rush/same day)	50.00
Copying of public records, per page	.25
Faxing service, per page	1.00

<b>Chapter 4. Alcoholic Beverages</b>	<b>Fee Amount</b>
Business License	
"Class A" intoxicating liquor retailer's license, annually	\$250.00
"Class B" intoxicating liquor retailer's license, annually	250.00
Class "A" fermented malt beverage retailer's license, annually	100.00
Class "B" fermented malt beverage retailer's license, annually	100.00
Temporary Class "B" fermented malt beverage license, per event (Gathering Permit)	10.00
6 month License	50.00
Class "C" wine license, annually	50.00
License transfer	10.00
Class "B" or "C" premises operator's license or provisional license, annually	20.00
Temporary Class "B" or Class "C" premises operator's license or provisional license	20.00
Advertising fee	20.00

<b>Chapter 6. Animals</b>	<b>Fee Amount</b>
Dog License	
Spayed females or neutered males, minimum	\$3.00
Unspayed females or unneutered males, minimum	8.00
Late fee, if license not obtained prior to April 1	5.00
Expenses incurred by City for keeping animal in isolation, supervision, examination of animal by veterinarian, preparation of carcass, laboratory examination	
Impoundment, plus actual cost of boarding animal, per day	

<b>Chapter 8. Buildings and Building Regulations</b>	<b>Fee Amount</b>
Permits	
Building permit, per \$1,000.00 of estimated cost of proposed work	\$2.00
Electrical permit, per \$1,000.00 of estimated cost of proposed work	2.00
Plumbing permit, per \$1,000.00 of estimated cost of proposed work (electrical and plumbing currently included with building permit)	2.00
If building permit is not obtained prior to commencement of construction, above fees are doubled	
Mobile home parking permit, monthly	
Mobile home license	120.00 / 20.00 per space
<b>Chapter 10. Businesses</b>	<b>Fee Amount</b>
Cigarette license	\$40.00
Direct sales registration	10.00
Nonmetallic mining permit, plus actual City administration expenses	N/A
Blasting and rock crushing permit	N/A
Quarries using blasting to supply buildings and/or ornamental stone, per blasting period	N/A
Gravel crushing operations using portable or fixed crushing equipment less than 30 days per year, per year	N/A
<b>Chapter 12. Cemeteries</b>	<b>Fee Amount</b>
Purchase of lots	\$300.00 per lot (200.00 Perpetual Care / 100.00 City)
Deed of transfer or reconveyance of cemetery lot	10.00
<b>Chapter 24. Law Enforcement</b>	<b>Fee Amount</b>
False alarms: Responded to by Police Department	
First two false alarms for a location	No charge
Third false alarm per location	\$100.00 plus costs
Fourth false alarm per location	100.00 plus costs
Fifth false alarm per location	100.00 plus costs
Sixth and subsequent false alarms per location	100.00 plus costs
Responded to by Fire Department, in addition to police response	
First two alarms for a location	No charge
Third and subsequent false alarms per location	100.00 plus costs
Private alarm system permit	5.00
Golf Cart License	15.00/2 years

<b>Chapter 24. Law Enforcement (Con't)</b>	<b>Fee Amount</b>
Parking tickets	20.00
Unlock vehicles	10.00
Fingerprinting	5.00 per card
<b>Chapter 28. Parks, Navigable Waters and Recreation</b>	<b>Fee Amount</b>
Park and recreation fee, assessed at time building permit issued	
Single family construction	\$50.00
Duplex	100.00
Multifamily structure, per unit	50.00
Mobile home	50.00
Commercial (1/10 of 1% of assessed value)	Not to exceed 500.00
Park fee, per day	50.00
<b>Chapter 36. Streets, Sidewalks and Other Public Places</b>	<b>Fee Amount</b>
Community Hall rental, per day	\$350.00
Street privilege permit, plus any actual City costs	10.00
Street use permit application	5.00
Driveway construction, reconstruction, alteration or enlargement permit application	5.00
Sidewalk permit	5.00
Clearing of Sidewalk from Snow and Ice	Flat fee of \$100.00
Permit for opening in street, alley, sidewalk or public way	5.00
Excavation permit renewal	5.00
Lawn cutting, per hour (1 hour minimum)	50.00
<b>Chapter 38. Subdivisions</b>	<b>Fee Amount</b>
Construction inspection	Actual cost incurred by City
Fees in lieu of land for park or other public uses	
Per residential dwelling unit created by developer of land	\$150.00
Preliminary plat, for up to and including six lots plus \$10.00 per each additional lot over six	100.00
Reapplication for approval of preliminary plat previously reviewed	25.00
Certified survey map	100.00
Final plat review, plus \$2.00 for each dwelling unit within final plat	25.00
Reapplication for approval of final plat previously reviewed	10.00

**Chapter 42. Traffic and Motor Vehicles** **Fee Amount**

Removal and storage of impounded vehicle, for parking violation	\$10 per day plus actual cost incurred
Storage of impounded abandoned vehicle	\$10 per day plus actual cost incurred

**Chapter 44. Utilities** **Fee Amount**

Connection/inspection for replacing service pipe with larger diameter pipe	Actual cost incurred
Private well system permit and inspection	\$10.00
Building sewer permit and inspection	
Residential or commercial building	Actual cost incurred
Industrial building	Actual cost incurred
Water hookup charge	Actual cost incurred
Sewer hookup charge	Actual cost incurred
Installation of additional rental water meter	30.00
Rental fee for use of additional water meter	
Meter Size (in inches)	Per Quarter
5/8 and 3/4	11.25
1	13.50
1 1/4	16.50
1 1/2	18.00
2	36.00
Backflow prevention inspection charge	100.00
Repairs related to backflow prevention inspection	Actual cost incurred plus time invested
Administrative fee for notice to abate	25% of actual costs
Water reconnection charge (Normal business hours)	30.00
Water reconnection charge (After normal business hours)	50.00
Additional Garbage Cart	\$45.00/Quarter on Utility Bill
Freeze Ups (1 <sup>st</sup> time is free) 2 <sup>nd</sup> and subsequent freeze ups	\$100.00 per hour

**Chapter 48. Zoning** **Fee Amount**

Zoning amendment application	
Wind energy conversion system (WECS) yearly inspection	
Swimming pool building permit application	\$2.00 per \$1,000/Minimum of \$10.00
Zoning and occupancy permit application	200.00
Rezoning application	200.00
Conditional use permit application	200.00
Variance application	200.00